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# **Preorder Payment Gateway Extension**

**OpenCart Extension User Guide** 

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Preorder payment solution is easy to install on OpenCart framework.

Merchants have to perform following Steps:

- 1. Download "PUT IT ON PRE-ORDER (powered by PayPal)"
- 2. Register at <a href="https://lay-buys.com/">https://lay-buys.com/</a> as merchant
- 3. Installing "Preorder Payment Gateway Extension for OpenCart"

# Step 1: Download "PUT IT ON PRE-ORDER (powered by PayPal)"

• Download the latest package from OpenCart - Extensions Market

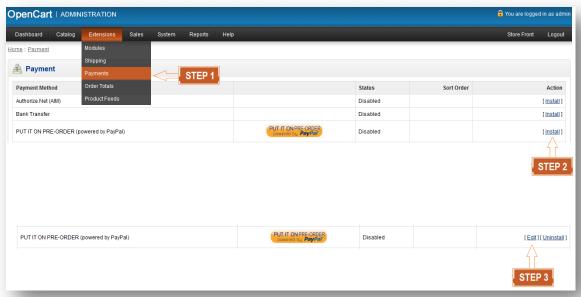
# Step 2: Register at lay-buys.com as merchant

- Sign-up on <a href="https://lay-buys.com/vtmob/register.php">https://lay-buys.com/vtmob/register.php</a>
- Then fill your PayPal credentials (see account page)



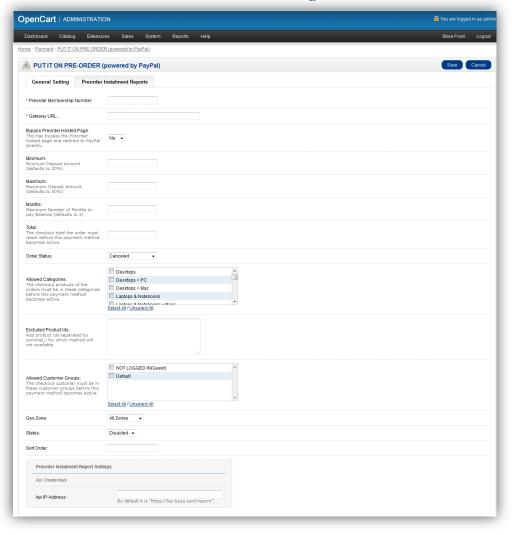
# Step 3: Installing "PUT IT ON PRE-ORDER (powered by PayPal)"

- Upload all the files and folders to your server from the "PUT IT ON PRE-ORDER (powered by PayPal)" folder. This can be parrallel to "admin" and "catalog" folders. e.g. /public\_html/store or /public\_html
- Now go through admin panel and install the extension
  - Step 1 Go through menu "Extensions > Payments",
  - Step 2 Click on [Install] link under Action column in 'PUT IT ON PRE-ORDER (powered by PayPal)' row,
  - Step 3 Then Click on [Edit] link under Action column in "PUT IT ON PRE-ORDER (powered by PayPal)" row for Set the general configuration,



# 2.General Settings

Please go to admin panel -> Extensions -> Payments -> [Edit] in 'PUT IT ON PRE-ORDER (powered by PayPal) row to manage the payment method settings.

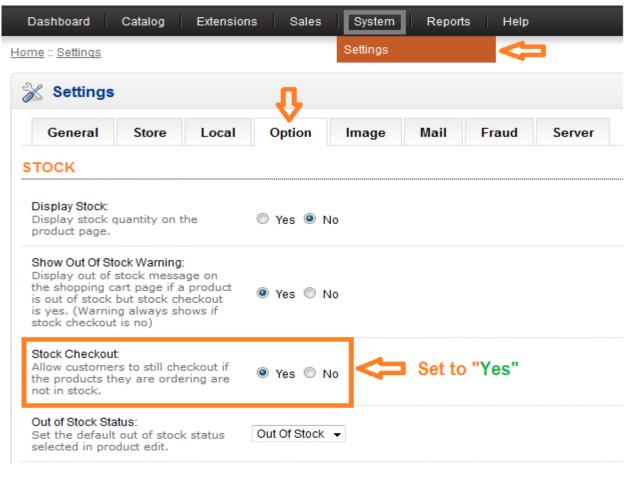


### Field-wise description:

- **Preorder Membership Number** is a unique id provided from lay-buys.com on a merchant account creation.
- ➤ Gateway Url is the POSTing url for process order payment, provided with extension kit.
- > Bypass Preorder Hosted Page is the field for by pass the payment flow from Preorder directly send to PayPal.
- ➤ **Minimum** is the minimum down payment percentage allowed for a down payment.
- > Maximum is the maximum down payment percentage allowed for a down payment.
- ➤ Months field is the maximum cycle for payment instalment.
- > Total The checkout total the order must reach before this payment method becomes active.
- ➤ Order Status is the order status for newly created order using this payment method.
- ➤ **Allowed Categories** The checkout products of the orders must be in these categories before this payment method becomes active.
- ➤ **Allowed Customer Groups** The checkout customer must be in these customer groups before this payment method becomes active.
- ➤ **Geo Zone** is the allowed zone for method availability.
- > Status field toggle the payment method availability for checkout step at OpenCart shopping cart.
- ➤ **Sort Order** is the displaying order among all the payment methods at "Payment Method" step in checkout steps.
- > Instalment Report Setting
  - Api Credentials
    - **Api IP-Address** is the url for fetching the instalment report from lay-buys server, provided with this payment extension.

Note: As you can assume, this extension will only work if your store allows pre-order.

To allow pre-order go to: System > Settings > Store[Edit] > Option > Stock Checkout, and set Stock Checkout => "Yes"



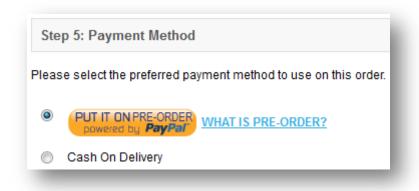
# 3. Use as Payment Option

### **<u>At Checkout Page in OpenCart Front-end:</u>**

### Payment Method Step

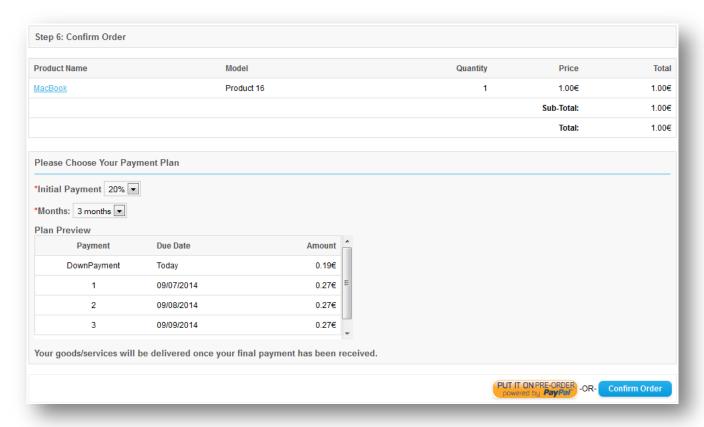
Preorder Payment method is appear in checkout step when a buyer checkout the order.

When a customer choose "PUT IT PRE-ORDER powered by PayPal" payment method as their payment option in payment step under checkout page, then customer have to choose the instalment plan for his/her payment by choosing some down payment percentage and choose months for creating instalment payment for 1,2 or 3 months at "Confirm Order" step.



# 3. Use as Payment Option

### Confirm Order Step



Here customer can choose any plan for payment by choosing Initial Downpayment percentage and Months for next instalments.

# 3. Use as Payment Option

Instead of one single "Place Order" button, there are two buttons will appeared in this step, first one is "Put it on Preorder" and second one is "Confirm Order" when customer chooses the "PUT IT PRE-ORDER powered by PayPAI" as their payment option in Payment Method Step at checkout page.

Both buttons server same purpose that is place a order on OpenCart website and then redirect to PayPal for payment. Instead of paying all the amount(grand total of order), customer have to pay the down payment amount and then a recurring profile will created on PayPal for next payments.

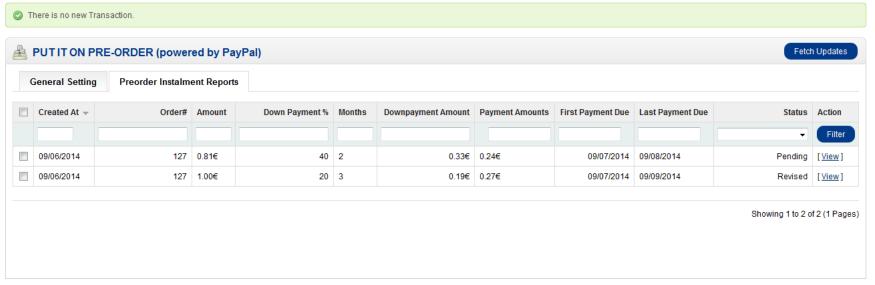
On successful payment a success page will appeared at OpenCart website by showing success information and on failure a OpenCart order will not placed and show checkout page for retry

# 4. Layaway Instalment Reports

**Preorder Instalment Reports** are the transaction reports which contain all the information related to Preorder detail, PayPal transaction detail, customer detail, order detail and instalment detail. When a customer choose Preorder payment option as their payment method in payment step under checkout page, then customer have to choose the instalment plan for his/her payment by paying some down payment and create instalment payment for 1,2 or 3 months.

So every transaction will stored in OpenCart website and can be managed form a panel called "Preorder Instalment Reports".

Please go to admin panel -> Extensions -> Payments -> [Edit] in PUT IT ON PRE-ORDER (powered by PayPal) row to manage the instalment reports.



User Guide: Pre-Order Payment Gateway Extension for OpenCart Support: http://lay-buys.com

# 4. Layaway Instalment Reports

### Column-wise description:

- > Created At is a date time field and store the created date of transaction.
- > Order# is the order id related with the transaction.
- **Amount** is the grand total of order.
- **Down Payment %** is the percentage of down payment.
- ➤ **Months** is the total no of instalment cycles.
- ➤ **Downpayment Amount** is the down payment amount (calculated from down payment %) paid at time of order placing.
- **Payment Amounts** is the next instalments amount.
- **First Payment Due** is the date of first payment.
- **Last Payment Due** is the date of last payment.
- > Status is the status of transaction. It may be Pending/Completed/Cancelled/Revised Request/Revised

When a transaction have pending instalments then its status will be "Pending", if transaction have no pending instalments means all instalments get paid then its status will be "Completed". If transaction is cancelled due to some reason then its status will be "Canceled".

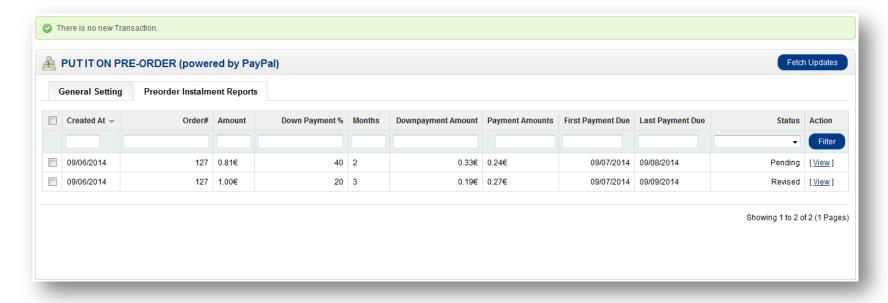
Admin can revise the instalment skim by sending a request mail to buyers, so when a transaction is just requested then its status will be "Revise Requested" when buyers accept and process the transaction then its old transaction get a status that is "Revised" and a new transaction row will appeared for same order with a status "Completed/Pending". Detailed explanation about Status is discussed in next topics.

Fetch Updates is the functionality for fetching the latest report of instalments from <a href="http://lay-buys.com">http://lay-buys.com</a>.

At "Preorder Instalment Reports" panel, there is a button at top-right corner named as "Fetch Updates".

Fetch Updated send a request for all transactions which have Pending status.

On success there will be a success message appeared with total fetched count at message area as:



### 6. View Transaction Details

View Transaction Details of a transaction is the detail page of the transaction. If admin want to see the complete detail of transaction then admin have to click on [View] in appropriate row from "Preorder Instalment Report" table . The detail page is look like as:

View Transaction Deta	ails		Back	Cancel Transaction	Revise Instalment Plan
Reference Information	PayPal Profile ID:	I-4R8WRPC22GGW			
Payment Plan	Preorder Reference ID:	293			
Customer Information	Order ID:	#127			

### 6. View Transaction Details

### Field-wise description:

### Reference Information :

- **PayPal Profile ID** is the recurring profile id from PayPal.
- ➤ **Preorder Reference ID** is unique id from Preorder related to current transaction.
- **Order ID** is the order id related to current transaction.

### Payment Plan:

- > Status is status of current instalment plan.
- **Amount** is the grand total of order.
- **Down Payment %** is the percentage of down payment.
- ➤ **Months** is the total no of instalment cycles.
- ➤ **Downpayment Amount** is the down payment amount (calculated from down payment %) paid at time of order placing.
- **Payment Amounts** is the next instalments amount.
- **First Payment Due** is the date of first payment.
- **Last Payment Due** is the date of last payment.
- ➤ **Payment Record** is a tabular information about down payment and its instalments with date, transaction id and status. Status may be Completed/Pending/Cancelled.

### Customer Information :

- **First Name** is first name of customer.
- **Last Name** is last name of customer.
- **Email** is email of customer.
- ➤ **Address** is address of customer.
- **Suburb** is suburb of customer.
- > **State** is state of customer.
- **Country** is country of customer.
- **Postcode** is postcode of customer

**Cancel Transaction** is the functionality of cancelling the current recurring profile form Preorder through PayPal as well as cancel the associated order of OpenCart website.

For "Cancel Transaction", there is a button at "View Transaction Details" page name as "Cancel Transaction". So admin can click on this for cancelling the order and its recurring profile from Preorder and PayPal.

View Transaction Deta	ails			Back Cancel Tran	saction	Revise Instalment Plan
Reference Information	PayPal Profile ID:	I-4R8WRPC22GGW				
Payment Plan	Preorder Reference ID:	293				
Customer Information	Order ID:	#127				

Note: Only a Pending Transaction can be cancel.

### 8. Revise Instalment Plan

**Revise Instalment Plan** is the process of editing the current instalment plan. This functionality create a new transaction row with revised plan. For revising you can click on "Revise Instalment Plan" button appeared at "View Transaction Details" page. After clicking on that button a form will opened with editing options as:

Edit Transaction De	tails				Reset	Back	Save and Send Email to E
Reference Information							
PayPal Profile ID Readonly Attribute	I-4R8WRPC22GGW						
Preorder Reference ID Readonly Attribute	293						
Order ID Readonly Attribute	127						
Please Choose Buyer's New F	ayment Plan						
Total Amount Readonly Attribute	0.48 [EUR]	ı					
Payment Type	Preorder  Buy-Now						
Initial Payment	40% ▼						
Months to Pay	2 months ▼						
	Payment	Due Date	Amount	^			
Preview	DownPayment	Today	0.20€	<b>=</b>			
Fieview	1	09/07/2014	0.14€				
	2	09/08/2014	0.14€	~			
Email Readonly Attribute	yourasheesh@gmail.com						

Note: Only a Pending Transaction can be revised.

### 8. Revise Instalment Plan

The Revise form contains the some information as editable and some of them read-only. Reference Information don't need to be edit so that these fields are read-only and these fields are used for reference on revising process.

**Total Amount** is the amount available for revising process, generally its calculated by formula

Total Amount = Grand Total of order – Total Paid Amounts

Where, Total Paid Amounts = Down Payment + (no of completed instalment \* Payment Amounts)

**Payment Type** is the method of next payment. It may be Preorder or Buy-Now.

- **Preorder:** It create a new recurring profile for balance amounts. And cancel the current profile.
- ➤ Buy-Now: It's the method of paying all the balance amount at one time without any instalment plan. So when customer want to pay all the balance amount in one time then admin can choose this method for current customer.

**Initial Payment\*** is the down payment percentage for new plan.

**Months to Pay** \* is the no of instalment cycles for new plan.

**Preview\*** is the preview of your plan depend upon Initial Payment and Months to Pay fields.

**Email** (*read only*) is the email of customer. It must be same through out OpenCart, Preorder and PayPal. And it is a important key for identify the customer data on Preorder and PayPal so it can't be changed from here.

\*visible on "Preorder" option, if "Buy-Now" will choose these fields get disappeared because in Buy-Now is the one time payment method so no need of instalment information.

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After choosing new plan click on "Save and Send Email to Buyer" button for submit the request and send a mail to the customer's email. Also current transaction status become "Revise Requested". After success a message will appear with message "Request was saved and email sent to <customer\_email> for order<order\_id>".

According to "Payment-Type" the processing of revising will works.

### **Progress for "Preorder" Method:**

**Email Structure:** see example format

### Lay-Buy Financial Solutions Pty Ltd

15 Corowa Court

Eatons Hill Queensland 4037

have requested that you authorize the following transaction

### LAY-BUYS PAYMENT PLAN - 0.56 USD per month for 2 months

Transaction Total: 1.60 USD

Applicable currency is American Dollar

Down-Payment: 0.48 Repayments: 0.56 (x2)

To complete this transaction with your PayPal account or credit card, PLEASE CLICK HERE

If the above link did not work, please cut and paste the following internet address into your browser: https://lay-buys.com/vtmob/comptrans.php?tranid=327.4395

In mail content there will be a link for accepting revise request and pay the new down payment from PayPal. When customer click on the link they will redirected to PayPal and perform the transaction. After success customer redirect to OpenCart success page and a new transaction row will be added to transaction table with Status "Pending".

### **Progress for "Buy-Now" Method:**

**Email Structure:** see example format

### Lay-Buy Financial Solutions Pty Ltd

15 Corowa Court

Eatons Hill Queensland 4037

have requested that you authorize the following transaction

### LAY-BUYS PAYMENT BUY-NOW PLAN

Transaction Total: 1.60 USD

Applicable currency is American Dollar

To complete this transaction with your PayPal account or credit card, PLEASE CLICK HERE

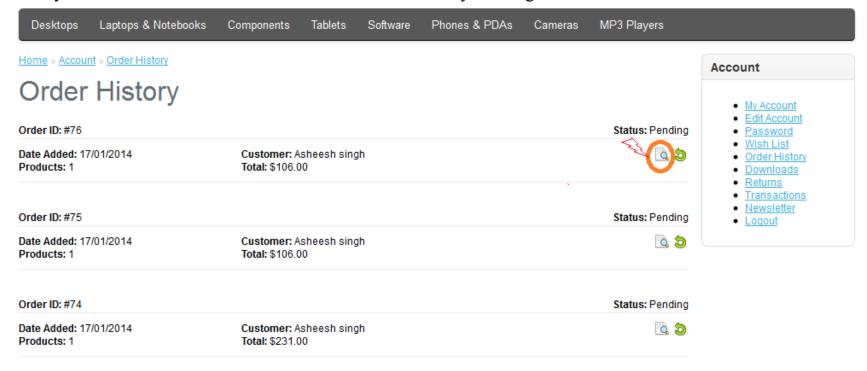
If the above link did not work, please cut and paste the following internet address into your browser: https://lay-buys.com/vtmob/comptrans.php?tranid=328.5629

### 8. Revise Instalment Plan

In mail content there will be a link for accepting revise request and pay the balance amount from PayPal at one time. When customer click on the link they will redirected to PayPal and perform the transaction. After success customer redirect to OpenCart success page and a new transaction row will be added to transaction table with Status "Completed".

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In Customer Account Section customer can also view their Instalment plans for a order. In "View your order history" section customer can view the details of the order by clicking on "View Icon"



Then a page will open which so the orders details. Under "Payment Method" section you can see a "PUT IT ON PRE-ORDER powered by PayPal" as anchor link

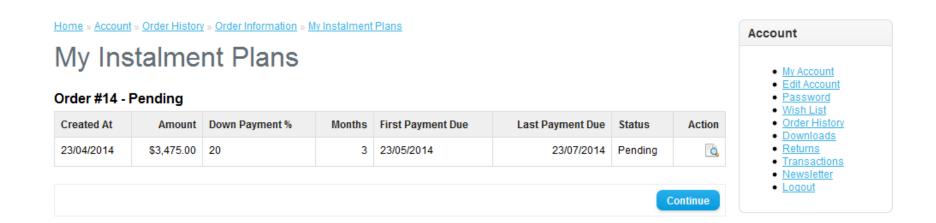
Home » Account » Order History » Order Information

### Order Information

Order Details							
Order ID: #127 Date Added: 09/06/2014		Payment Method:	Payment Method: PUT IT ON PRE-ORDER (powered by PayPal)				
Payment Address							
Asheesh Singh 1/14 f Gomati Nagar Lucknow 2132143 Uttar Pradesh India							
Product Name	Model	Quantity	Price	Total			
MacBook	Product 16	1	1.00€	1.00€	€		
			Sub-Total:	1.00€			

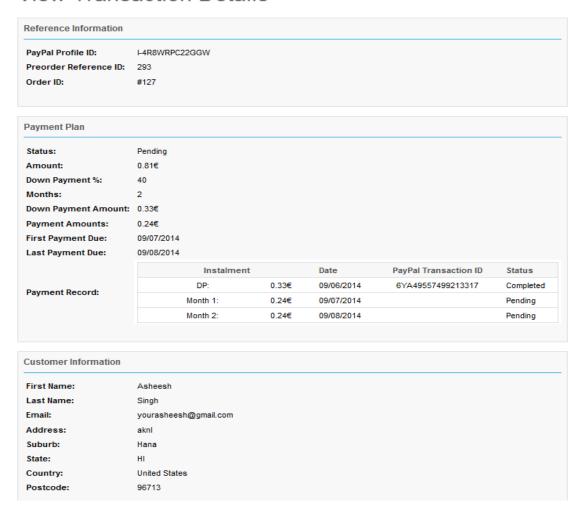
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If customer want to see the Instalment details then customer have to click on "PUT IT ON PRE-ORDER powered by PayPal" link. This link show all the Instalment plans choosen by customer for this order.



Customer also can view the full details of a Instalment plan by clicking on "View" link in appropriate row.

View Transaction Details



### 10. Transaction Statuses

There are five kind of transaction statuses as:

- 1. Pending,
- 2. Completed,
- 3. Cancelled,
- 4. Revise Requested, and
- 5. Revised.

**Pending** when there is at least one instalment is pending or revise by Preorder method.

**Completed** when all the instalment get paid or revise by Buy-Now method.

**Cancelled** when instalment not paid at right time or manually cancel by admin as "Cancel Transaction".

**Revise Requested** when a transaction get just revise not completed by customer.

**Revised** when customer respond for Revise Request transaction then old transaction become Revised.

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# Thank you!

Should you have any questions or feature suggestions, please contact us at: <a href="http://lay-buys.com">http://lay-buys.com</a>

Your feedback is absolutely welcome!